



# VOLUNTEER APPLICATION

## Renton Police Department Volunteer Program

### Personal Information

Full Name: \_\_\_\_\_  
First MI Last

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number (home): \_\_\_\_\_ (cell): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Social Security No.: \_\_\_\_\_ (last 4 digits)  
Month Day Year

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

### Criminal History

*The Renton Police Department will conduct a criminal background check on all volunteer applicants. The following questions must be answered by all applicants:*

Have you been convicted of a felony or released from prison within the last seven (7) years?

No  Yes If yes, please explain: \_\_\_\_\_

Have you been convicted of a misdemeanor within the last 3 years?

No  Yes If yes, please explain: \_\_\_\_\_

## Education

	Name	City/State	Dates Attended/Degree
High School			
College/Other			

## Employment History

*(Please start with present or most recent employer)*

Employer Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Employed From: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Employed From: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

## Skills

**Check all that apply:**

<input type="checkbox"/> Writing/Editing	<input type="checkbox"/> Criminal Justice Experience
<input type="checkbox"/> Clerical/Office Skills	<input type="checkbox"/> First Aid/CPR Certification
<input type="checkbox"/> Photography	<input type="checkbox"/> Data Entry
<input type="checkbox"/> Customer Service	<input type="checkbox"/> Public Speaking
<input type="checkbox"/> Computer Programming	<input type="checkbox"/> Education/Teaching
<input type="checkbox"/> Social Media Experience	<input type="checkbox"/> Telephone Reception

### Software Knowledge

<input type="checkbox"/> MS PowerPoint	<input type="checkbox"/> MS Outlook
<input type="checkbox"/> MS Word	<input type="checkbox"/> Other: _____
<input type="checkbox"/> MS Excel	<input type="checkbox"/> Other: _____

## Personal References

Please list three (3) people whom we may contact for character reference. These individuals may not be relatives and must be people you have known for at least 3 years.

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 home  cell  work  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_
2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 home  cell  work  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_
3. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 home  cell  work  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

## Interests and Background

1. Why do you want to volunteer with the Renton Police Department? \_\_\_\_\_  
\_\_\_\_\_
2. Have you volunteered before? (If so, please give name of organization and dates):  
\_\_\_\_\_  
\_\_\_\_\_
3. Please list your areas of interest for volunteering: \_\_\_\_\_  
\_\_\_\_\_
4. Please list your interests, hobbies, community activities, memberships, etc.: \_\_\_\_\_  
\_\_\_\_\_
5. Do you have any relatives of friends currently employed by or volunteering for the City of Renton?  
 No  Yes If so, name of individual(s): \_\_\_\_\_  
\_\_\_\_\_
6. What languages besides English are you fluent in? \_\_\_\_\_

7. Please list any Internet websites you've created and/or sites and message boards of which you are a member (i.e., Facebook, Twitter, Nextdoor, LinkedIn).

Site	UserName

8. Is there anything in your background that has not been covered in the preceding questions, which could affect your eligibility to volunteer with the Renton Police Department?

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### Availability

What day(s) and time(s) would you prefer to volunteer?

<b>Day: Time</b>	Sunday <input type="checkbox"/>	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>
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Are you able to work the 4 hour minimum a week?  No  Yes

**IMPORTANT: THE FOLLOWING MUST BE FILLED OUT IN FULL AND SIGNED**

I swear or affirm that all statements in this application form are true and correct to the best of my knowledge. I understand that falsification of information on this application may result in my elimination from the Renton Police Department Volunteer Program. I hereby authorize the Renton Police Department to conduct a background investigation, including criminal history check. I also verify that I have read and carefully understand the volunteer opportunity description and application form process.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Please attach a copy of your driver's license or state photo ID card and any other license or certifications, including First Aid and/or CPR. Letters of recommendation are welcome.**

Information on this application may be subject to public records disclosure per RCW 42.56



**Send completed application to the Volunteer Program Coordinator:**

**Email**

CPC Stephanie Hynes

[Shynes@rentonwa.gov](mailto:Shynes@rentonwa.gov)

**Mail**

Renton Police Department  
Attn: CPC Stephanie Hynes  
1055 South Grady Way  
Renton, WA 98057-3232

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For Office Use Only

Background  Accepted  Rejected

Initials: \_\_\_\_\_ Date: \_\_\_\_\_